

INTERNATIONAL STUDENT APPLICATION FOR ENROLMENT FORM



TRINITY
INSTITUTE (AUSTRALIA)

www.trinityinstitute.edu.au

APPLICANT CURRENT LOCATION

Onshore Offshore

STUDENT ID (Existing Trinity Student only)

UNIQUE STUDENT IDENTIFIER (USI) (Refer to Q23 if you don't have USI)

1. PERSONAL DETAILS

First Name

Middle Name Last Name

Gender M F Other DOB (dd/mm/yy)

Under 18 years Yes No

Country of Birth Passport Number

Passport Expiry Date

2. CONTACT DETAILS

Current address in Australia (If available)

Street Address

Suburb State

Postcode

Email

Phone Mobile

Permanent Address in your home country

Street Address

Town / City

District/ Region State

Postcode Country

Email

Phone Mobile

Select the campus you would like to study at:

Sydney CBD

Parramatta CBD

3. COURSES

Course Name	Duration	Cricos Code
<input type="checkbox"/> AUR30620 - Certificate III in Light Vehicle Mechanical Technology	104W	103648C
<input type="checkbox"/> AUR30320 - Certificate III in Automotive Electrical Technology	52W	107234D
<input type="checkbox"/> AUR30320 - Certificate III in Automotive Electrical Technology UPGRADE	16W	107234D
<input type="checkbox"/> AUR31520 - Certificate III in Automotive Diesel Engine Technology	52W	107279B
<input type="checkbox"/> AUR31520 - Certificate III in Automotive Diesel Engine Technology UPGRADE	16W	107279B
<input type="checkbox"/> AUR40216 - Certificate IV in Automotive Mechanical Diagnosis	52W	102255F
<input type="checkbox"/> CPC30220 - Certificate III in Carpentry	104W	104871K
<input type="checkbox"/> CPC30220 - Certificate III in Carpentry - FAST-TRACK	52W	104871K
<input type="checkbox"/> MSF30322 - Certificate III in Cabinet Making and Timber Technology	96W	113754G
<input type="checkbox"/> ICT50220 - Diploma of Information Technology (Cyber Security)	52W	107821G
<input type="checkbox"/> ICT60220 - Advanced Diploma of Information Technology (Telecommunications Network Engineering)	104W	107820H
<input type="checkbox"/> BSB50120 - Diploma of Business	52W	107277D
<input type="checkbox"/> BSB60120 - Advanced Diploma of Business	52W	107278C
<input type="checkbox"/> BSB80120 Graduate Diploma of Management (Learning)	52W	110878H
<input type="checkbox"/> CHC52021 - Diploma of Community Services	104W	112573J
<input type="checkbox"/> SIT40521 Certificate IV in Kitchen Management	78W	109520D
<input type="checkbox"/> SIT50422 Diploma of Hospitality Management	78W	110372A
<input type="checkbox"/> SIT50422 Diploma Hospitality Management - UPGRADE from SIT40521	26W	110372A
<input type="checkbox"/> SIT60322 Advanced Diploma of Hospitality Management - UPGRADE from SIT50421	26W	110810F

NOTE: All Enrolments are subject to meeting entry requirements

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INTAKE - CIRCLE PREFERENCE

2023	2024	2025	2026
09/01/2023	24/07/2023	08/01/2024	15/07/2024
20/02/2023	21/08/2023	19/02/2024	05/08/2024
03/04/2023	02/10/2023	01/04/2024	16/09/2024
01/05/2023	13/11/2023	13/05/2024	28/10/2024
12/06/2023	15/12/2023	24/06/2024	09/12/2024
		06/01/2025	14/07/2025
		17/02/2025	04/08/2025
		31/03/2025	15/09/2025
		12/05/2025	27/10/2025
		23/06/2025	08/12/2025
			05/01/2026
			16/02/2026
			30/03/2026
			11/05/2026
			22/06/2026
			13/07/2026
			03/08/2026
			14/09/2026
			26/10/2026
			07/12/2026

4. EMERGENCY CONTACT DETAILS

Full Name

Relationship Email

Phone Mobile

5. ENGLISH LANGUAGE ABILITY

Which English test have you completed in the last 2 years?

IELTS TOEFL PTE CAE NONE

Other Result of the Test

Have you completed any English Course in Australia?

Yes No (If yes, please attach relevant evidence)

6. In which country were you born?

Australia Other please specify

Are you an Aboriginal and/or Torres Strait Islander?

Yes No please specify

7. Do you speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often)

No English only Yes other - please specify

8. DISABILITY

Do you consider yourself to have a disability, impairment or long-term condition?

Yes No **No – go to Question 10**

9. If you indicated the presence of a disability, impairment or long-term condition, select the area(s) in the list:

(You may indicate more than one area) Please refer to the Disability supplement for an explanation of the following disabilities.

- | | | | |
|----------------|-----------------------------|---------------------------|-----------------------------|
| Hearing/deaf | <input type="checkbox"/> 11 | Acquired brain impairment | <input type="checkbox"/> 16 |
| Physical | <input type="checkbox"/> 12 | Vision | <input type="checkbox"/> 17 |
| Intellectual | <input type="checkbox"/> 13 | Medical condition | <input type="checkbox"/> 18 |
| Learning | <input type="checkbox"/> 14 | Other | <input type="checkbox"/> 19 |
| Mental illness | <input type="checkbox"/> 15 | | |

10. What is your highest COMPLETED school level? (Tick ONE box only)

If you are currently enrolled in secondary education, the Highest school level completed refers to the highest school level you have actually completed and not the level you are currently undertaking. For example, if you are currently in Year 10 the Highest school level completed is Year 9.

- | | |
|--|--|
| <input type="checkbox"/> Year 12 or equivalent | <input type="checkbox"/> Year 9 or equivalent |
| <input type="checkbox"/> Year 11 or equivalent | <input type="checkbox"/> Year 8 or below |
| <input type="checkbox"/> Year 10 or equivalent | <input type="checkbox"/> Never attended school |

Never completed any primary or secondary level education – go to Question 11

11. Are you still enrolled in secondary or senior secondary education?

Yes No

12. Have you SUCCESSFULLY completed any of the qualifications listed in question 13?

Yes No **No – go to Question 14**

13. If YES, tick ANY applicable boxes.

- | | |
|--|------------------------------|
| Bachelor degree or higher degree | <input type="checkbox"/> 310 |
| Advanced diploma or associate degree | <input type="checkbox"/> 410 |
| Diploma (or associate diploma) | <input type="checkbox"/> 421 |
| Certificate IV (or advanced certificate/technician) | <input type="checkbox"/> 511 |
| Certificate III (or trade certificate) | <input type="checkbox"/> 514 |
| Certificate II | <input type="checkbox"/> 521 |
| Certificate I | <input type="checkbox"/> 524 |
| Other education (including certificates or overseas qualifications not listed above) | <input type="checkbox"/> 990 |

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14. Of the following categories, which BEST describes your current employment status? (Tick ONE box only)

For casual, seasonal, contract and shift work, use the current number of hours worked per week to determine whether full time (35 hours or more per week) or part-time employed (less than 35 hours per week).

- Full-time employee 01
- Part-time employee 02
- Self employed – not employing others 03
- Self employed – employing others 04
- Employed – unpaid worker in a family business 05
- Unemployed – seeking full-time work 06
- Unemployed – seeking part-time work 07
- Not employed – not seeking employment 08

15. Of the following categories, select the one which BEST describes the main reason you are undertaking this course/traineeship/apprenticeship (Tick ONE box only)

- To get a job 01
- To develop my existing business 02
- To start my own business 03
- To try for a different career 04
- To get a better job or promotion 05
- It was a requirement of my job 06
- I wanted extra skills for my job 07
- To get into another course of study 08
- For personal interest or self-development 12
- To get skills for community/voluntary work 13
- Other reasons 11

16. VISA STATUS

If you hold a current Australian Visa, provide the following information Type of Visa: Student Visitor

Working Holiday Other
Current Visa Expiry Date

17. CURRENT STUDIES IN AUSTRALIA

Are you currently studying in Australia? Yes No

If Yes, please provide the following details

Name of Institution
Course Enrolled
Date of Commencement

18. CREDIT TRANSFER

Do you wish to apply for **Credit Transfer**?

If YES, certified copies of transcripts from previous qualifications must be provided with this form, Along with a credit transfer application form.

Yes No I'd like more information

19. RECOGNITION OF PRIOR LEARNING

Do you wish to apply for **Recognition of Prior Learning**?

If you indicate YES, you will be contacted to discuss this further.

Yes No I'd like more information

20. OVERSEAS STUDENT HEALTH COVER (INSURANCE)

Do you have an Overseas Student Health Cover (OSHC) currently? Yes No

If yes, please mention the following details:

Name of the Provider
Membership No Date of Expiry

Note: All international students must have health insurance through the Overseas Student Health Cover (OSHC) scheme. It is the responsibility of the student to ensure that their OSHC is up to date.

21. CHECKLIST

- Copy of your passport page
- Copy of your official final high school certificate and transcript
- Copy of your official college or university certificate and transcript (If entry Requirements Apply)
- Copies of your IELTS or a relevant English certificate or English assessment test (including explanations of level and grades)
- Copy of your current visa (if applicable)
- Copy of Overseas Student Health Cover
- Translations of any documents that are not in English

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22. PRIVACY NOTICE & STUDENT DECLARATION

Under the *Data Provision Requirements 2012*, Trinity Institute (Australia) is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this Application form), may be used or disclosed by Trinity Institute (Australia) for statistical, administrative, regulatory and research purposes including debt recovery. Trinity Institute (Australia) may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- debt recovery agencies
- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

For more information about NCVER's Privacy Policy go to <https://www.ncver.edu.au/privacy>.

USI application through your RTO (if you do not already have one)

Application for Unique Student Identifier (USI)

If you would like us to apply for a USI on your behalf you must authorise us to do so and declare that you have read the privacy information at <https://www.usi.gov.au/documents/privacy-notice-when-rto-applies-their-behalf>.

You must also provide some additional information as noted at the end of this form so that we can apply for a USI on your behalf.

I, _____ authorise Trinity Institute (Australia) to apply pursuant to sub-section 9(2) of the Student Identifiers Act 2014, for a USI on my behalf.

I have read and I consent to the collection, use and disclosure of my personal information (which may include sensitive information) pursuant to the information detailed at <https://www.usi.gov.au/documents/privacy-notice-when-rto-applies-their-behalf>.

Town/City of Birth _____ (please write the name of the Australian or overseas town or city where you were born)

We will also need to verify your identity to create your USI.

I, _____ confirm that the details given in this application form and other secondary documents are accurate and true. I affirm that I have read and consent to be bound by the Enrolment conditions, rules and processes of the Trinity Institute (Australia). I accept that Trinity Institute (Australia) has the right to change or reverse any resolution about an admission accepted on the basis of incorrect, partial or false information.

This Application Form contains questions to allow Trinity Institute (Australia) to assemble and deliver AVETMISS compliant records to fulfil the National VET Provider Collection Data Requirements. Any other information about AVETMISS Records and the Trinity Institute (Australia)'s Privacy Policy is available at the Reception, and through the Trinity Institute (Australia) website www.trinityinstitute.edu.au.

I acknowledge that it is my responsibility to apply for and maintain the appropriate Australian visa sub-class.

I allow Trinity Institute (Australia) to use photographs, testimonials and videos taken of me for advertising or marketing purposes.

I allow Trinity Institute (Australia) to liaise directly with my Education Agent on all matters relating to my application, fees and enrolment.

Applicant's Signature

Date (dd/mm/yyyy)

Please return completed International Student Application Form to

Trinity Institute (Australia)

Phone: 1300 980 497 • **Email:** marketing@trinityinstitute.edu.au or info@trinityinstitute.edu.au • **Website:** www.trinityinstitute.edu.au

Address: 43 Hunter Street, Parramatta NSW 2150

Office & Main Campus: 43 Hunter Street, Parramatta NSW 2150 | **City Campus:** Level 5, 770 George Street, Sydney NSW 2000

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23. UNIQUE STUDENT IDENTIFIER (USI)

If Trinity Institute (Australia) is applying for USI on your behalf Please provide details for one of the forms of identity below.

Please ensure that the name written in 'Personal Details' section is exactly the same as written in the document you provide below.

— Australian Driver's Licence

State: Licence Number:

— Medicare Card

Medicare card number
Individual reference number (next to your name on Medicare card):

Card colour: (select which applies)

- Green** Expiry date day/month/year
 Yellow Expiry date day/month/year
 Blue Expiry date day/month/year

— Australian Birth Certificate

State/Territory
Details vary according to State/Territory (see note above)

— Australian Passport

Passport number

— Non-Australian Passport (with Australian Visa)

Passport number

— Immicard

Immicard Number

— Citizenship Certificate

Stock number Acquisition date day/month/year

— Certificate of Registration by Descent

Acquisition date day/month/year

In accordance with section 11 of the Student Identifiers Act 2014, Trinity Institute (Australia) will securely destroy personal the information which we collect from individuals solely for the purpose of applying for a USI on their behalf as soon as practicable after we have made the application or the information is no longer needed for that purpose.

AGENT STAMP